

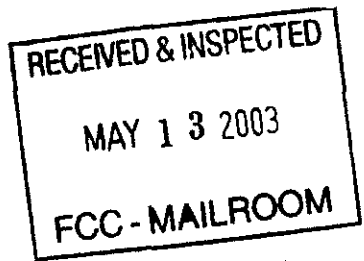
BREWSTER



ACADEMY

May 5, 2003
Business Office

Federal Communications Commission (FCC)
Via United States Postal Service
FCC, Office of the Secretary, 445-12th Street SW
Washington, DC 20554



Re: CC Docket Nos. 96-45 and 97-21
Consideration for Universal Service Administrative Co., Schools and Libraries Division

Contact Information: Elaine Hazeltine, Brewster Academy, 80 Academy Drive, Wolfeboro NH 03894

Telephone: 603-569-7160, Fax 603-569-7195, email elaine_hazeltine@brewsteracademy.org

Funding Year 2002-2003

Dates of Document Appealing 3/6/03 and 4/25/03

Applicant Name: Brewster Academy

Application Number: 317937

Billed Identity: 3748

FRN: 840952

To Whom It May Concern:

This is a letter of appeal. I believe there is a basis for further examination of Brewster Academy's application to the USAC Schools and Libraries Divisions E-Rate program that denied us funds for telecommunication services from PaeTec Communications stating our appeals contradicts our Form 471. I have never been able to actually talk with anyone in the review and appeals office (I've been told they do not have direct telephones or possibly they do but do not give them out). I have spoken several times with the USAC Schools and Libraries Client Services Bureau and explained my situation to them and have been told all I need to do is write a letter or do an Operational Spin Change and that should solve the problem but that has not been the case in either. I am enclosing letters, notifications and invoices from PaeTec for your review and consideration.

I'd like to take a minute to try and explain where we are:

-In December of 2001- I filed a 470 electronically for Funding Year July 1, 2002- June 30, 2003
-In January or 2002- I filed a 471 electronically same Funding Year (When I was filling out the 471- I referred to a prior years Form 471 for Funding year 2000-01 for information because we, Brewster still had the same carriers for data and voice (Brewster did not receive funds for the 2001-02 year because it did not fill out an application). On Block 5 number 13 your asked to put the SPIN number in for each carrier for which I thought I was putting in PaeTec's, when you put in a SPIN number the form automatically puts in the provider and because I put this SPIN number Campuslink's name came up in number 14, even though PaeTec bought out Campuslink in 2000. I called the USAC Schools and Libraries Division help line and questioned why it still said Campuslink because we had been receiving services and bills from PaeTec since 8/14/00 (copies enclosed). The lady on the other end of the phone at Client Services Bureau said she

didn't know that sometimes it takes awhile for the system to make the change. I explained our invoices state PaeTec and didn't question this further.

-In February I received a notification from USAC Schools and Libraries Division stating acknowledgement of Receipt and Successful data entry.

-**Months went by** and I received a Funding Commitment Decision Letter on August 13, 2002 and much to my surprise all the vendors were funded with the exception of PaeTec Communications (yes it did say Campuslink but PaeTec was and has been our vendor since 2000

-I immediately called our PaeTec Representative because the decision letter said that Campuslink/ PaeTec Communications does not provide Telecommunications on a common carriage basis. She checked with the powers bigger than her and they said indeed they were-it was at this point that PaeTec asked what **SPIN I used** and I said the same one I used prior in 2000-01 and was paid through the Schools and Libraries even though some of the invoices said Campuslink and then in August they changed to PaeTec, we found out PaeTec's SPIN was different than the one entered on the Form 471.

- I called the Schools and Libraries Client Bureau services, explained that I used this same SPIN before in the 2000-2001 year not realizing it was different and received funding and asked what I needed to do they said write an appeals letter and ask for a SPIN change and there shouldn't be a problem they didn't understand why they would pay one year and not the other, please see my enclosed letter dated 9/13/02.

- On March 6 I received the decision letter Denied in Full, I again called the Schools and Libraries Client Bureau Services and explained and they said all I'd have to do is request an Operational Spin Change, I did this, I was notified it was received and again I was denied because now they say there is no funds committed to the FRN's.

"This is not a case where ignorance of the law is no excuse." The USAC Schools and Libraries division says that we contradict ourselves because the wrong SPIN number was entered on the Form 471 and it is our responsibility to know the correct one. I would say in our defense that if we have not been notified until September of 2002 that PaeTec has a different number than the one we have used in priors years for a company they bought out and we try to request/resolve a SPIN change to correct this and it is denied, then how can we correct this?

Please consider our appeal letter for the USAC Decision on Appeal/Spin Change 3/6/03 and Decision on SPIN Change 4/25/03, I don't know what more to do at this point because we are a reputable school and deserving of these funds.

Sincerely,



Elaine Hazeltine
Assistant Business Manager

Enc.

BREWSTER



ACADEMY

Business Office

February 16, 2001

Attn: Connie Rice
PaeTec Communications, Inc.
1530 Eisenhower Place
Anne Arbor, MI 48108

Re: Billed Entity Applicant Reimbursement Form (BEAR) FCC Form 472
Universal Service for Schools and Libraries

Dear Connie,

Please find enclosed a copy of the BEAR form requiring an authorized signature from the Service Provider on Page 4 Block 4. Please have the appropriate person sign the form from PaeTec and return to me in the self-addressed, stamped envelope as soon as possible.

If you have questions please call me at 603-569-7160.

Sincerely,

Elaine Hazeltine
Assistant Business Manager

enc.

CAMPUSLINKSM

THE COMMUNICATIONS COMPANY FOR HIGHER EDUCATION

INVOICE

Invoice Number: BRWA072000

Invoice Date: 07/20/00

Page: 1

Sold

To: Brewster Academy
Accounts Payable Department
80 Academy Drive
Wolfeboro, NH 03894

Due Date 07/20/00

Terms

Customer ID BRW-ADM

SalesPerson

Description

Total Price

Account #17001980
Departmental Usage 6/21/00-7/20/00

Local Usage
IntraLATA Usage
Interstate Usage
Canadian Usage
International Usage
Directory Assistance

VENDOR #

252

VOUCHER #

039368

ACCT. #

6534-01

35.45
247.58
626.77
36.67
647.36
189.55

Please Remit to:
Campuslink Communications Systems, Inc.
Attn: Admin Payments
1530 Eisenhower Place
Ann Arbor, MI 48108

mail copy of bill
a fax e-mail

POSTED
JUL 31 2000

Subtotal: ~~1793.38~~

Total Tax: 0.00

Total: ~~1793.38~~ 1734.00

1530 Eisenhower Place - Ann Arbor, MI 48108 - TEL: (734) 975-8000 - FAX: (734) 975-8005

CAMPUSLINKSM

THE COMMUNICATIONS COMPANY FOR HIGHER EDUCATION

INVOICE

Invoice Number: 170-10007

Invoice Date: 07/13/00

Page: 1

Sold

To: Bob Simoneau
Brewster Academy
Attn: Accounts Payable
80 Academy Drive
Wolfeboro, NH 03894

Due Date 07/13/00

Terms Net due on receipt of invoice

Customer ID BRW-INT

SalesPerson Gil Matos

Description

MCI Invoice #70228135, dated 7/10/00

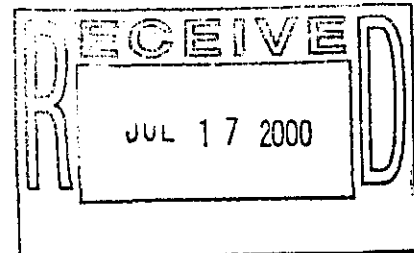
Total Price

1,428.96

VENDOR #	252
VOUCHER #	038837
ACCT. #	6534-01

POSTED
JUL 19 2000

6534-01
OK



Subtotal:	1,428.96
Total Tax:	0.00
Total:	1,428.96



Featuring Campuslink Services

INVOICE

Invoice Number: 170-10008

Invoice Date: 08/14/00

Page: 1

Sold

To: Bob Simoneau
Brewster Academy
Attn: Accounts Payable
80 Academy Drive
Wolfeboro, NH 03894

Due Date 08/14/00

Terms Net due on receipt of invoice

Customer ID BRW-INT

SalesPerson Gil Matos

Description

MCI Invoice #70240113, dated 8/10/00

Total Price

1,428.96

VENDOR #	252	change name *
VOUCHER #	039750	
ACCT. #	6534-01	

POSTED
AUG 23 2000

Subtotal: 1,428.96

Total Tax: 0.00

Total: 1,428.96

1530 Eisenhower Place - Ann Arbor, MI 48108 - TEL: (734) 975-8000 - FAX: (734) 975-8005

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Featuring Campustink Services

INVOICE

Invoice Number: BRWA082000

Invoice Date: 08/22/00

Page: 1

Sold

To: Brewster Academy
Accounts Payable Department
80 Academy Drive
Wolfeboro, NH 03894

Due Date 08/22/00

Terms

Customer ID BRW-ADM

SalesPerson

Description

Total Price

Account Number 17001980
Departmental Usage 07/21/00-08/20/00

Local Usage
IntraLATA Usage
Interstate Usage
Canadian Usage
International Usage
Directory Assistance
Local Call Credit

VENDOR #	252
VOUCHER #	039815
ACCT. #	6534-01

19.47
342.26
783.16
75.89
779.62
196.35
-76.39

Please remit to:
PaeTec Communications, Inc.
Attn : Admin Payments
1530 Eisenhower Place
Ann Arbor, MI 48108

POSTED
AUG 28 2000

6534-01

Subtotal:

Total Tax:

Total:

2120.36
- 19.47
- 21.73
- 72.50
- 46.76

1959.90

2,120.36

0.00

2,120.36

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INVOICE

Invoice Number: 170-10009

Invoice Date: 09/27/00

Page: 1

Sold

To: Bob Simoneau
Brewster Academy
Attn: Accounts Payable
80 Academy Drive
Wolfeboro, NH 03894

Due Date 09/27/00

Terms Net due on receipt of invoice

Customer ID BRW-INT

SalesPerson Brian Witkowski

Description

Total Price

MCI invoice #70240113, dated 9/10/00

1,428.96

6534-01

VENDOR #	252
VOUCHER #	040878
ACCT. #	6534-01

POSTED
SEP 30 2000

Subtotal: 1,428.96

Total Tax: 0.00

Total: 1,428.96

1530 Eisenhower Place - Ann Arbor, MI 48108 - TEL: (734) 975-8000 - FAX: (734) 975-8005



Featuring Campuslink Services

INVOICE

Invoice Number: BRWA092000

Invoice Date: 10/07/00

Page: 1

Sold

To: Brewster Academy
Accounts Payable Department
80 Academy Drive
Wolfeboro, NH 03894

Due Date 10/07/00

Terms

Customer ID BRW-ADM

SalesPerson

Description

Total Price

Account Number 17001980
Departmental Usage 08/21/00-9/20/00

Local Usage
IntraLATA Usage
Interstate Usage
Canadian Usage
International Usage
Directory Assistance
State Tax
Federal Usage Tax

2 bills

VENDOR #	252
VOUCHER #	040971
ACCT. #	6534-01

0.24
299.47
638.63
52.22
579.87
167.45
0.26
0.14

Tec-Path Service

Mail copies

1,000.00

Please remit to:

PaeTec Communications, Inc.
Attn: Admin Payments
1530 Eisenhower Place
Ann Arbor, MI 48108

PAID
OCT 13 2000

Subtotal:

1738.28
2,738.28

Total Tax:

0.00

Total:

2,738.28

1530 Eisenhower Place - Ann Arbor, MI 48108 - TEL: (734) 975-8000 - FAX: (734) 975-8005

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Featuring Campuslink Services

INVOICE

Invoice Number: BRWA102000

Invoice Date: 10/20/00

Page: 1

Sold

To: Brewster Academy
Accounts Payable Department
80 Academy Drive
Wolfeboro, NH 03894

Due Date 10/20/00

Terms

Customer ID BRW-ADM

SalesPerson

Description

Total Price

Account Number 17001980
Departmental Usage 09/21/00-10/20/00

Local
IntraLATA
Interstate
Canada
International
Directory Assistance
State Usage Tax - NH
Federal Usage Tax
Long Distance Trunking

VENDOR #	252
VOUCHER #	041693
ACCT. #	6534-01

mail copy

2.27
349.81
639.26
110.01
391.50
195.50
0.54
0.30
1,000.00

Please remit to:
PaeTec Communications, Inc.
Attn: Admin Payments
1530 Eisenhower Place
Ann Arbor, MI 48108

POSTED
OCT 21 2000

See Note

Subtotal: 2,689.19

Total Tax: 0.00

Total: ~~2,689.19~~

2354.04

1530 Eisenhower Place - Ann Arbor, MI 48108 - TEL: (734) 975-8000 - FAX: (734) 975-8005



Featuring Campuslink Services

INVOICE

Invoice Number: BRWA112000

Invoice Date: 11/30/00

Page: 1

Sold

To: Brewster Academy
Accounts Payable Department
80 Academy Drive
Wolfeboro, NH 03894

Due Date 11/30/00
Terms Net due on receipt of invoice
Customer ID BRW-ADM
SalesPerson Gil Matos

Description

Total Price

Account Number 17001980
Departmental Usage 10/21/00-11/20/00

Local Usage	2.96
IntraLATA Usage	351.21
Interstate Usage	538.59
Canada Usage	75.43
International Usage	221.78
Directory Assistance Usage	190.40
State Usage Tax - NH	0.84 ✓
Federal Usage Tax	0.46 ✓
Long Distance Trunking	1,000.00

Please remit to:
PaeTec Communications, Inc.
Attn : Admin Payments
1530 Eisenhower Place
Ann Arbor, MI 48108

Subtotal: ~~2,381.67~~

Total Tax: 0.00

Total: ~~2,381.67~~

2284.68

1530 Eisenhower Place - Ann Arbor, MI 48108 - TEL: (734) 975-8000 - FAX: (734) 975-8005



Featuring Campuslink Services

INVOICE

Invoice Number: BRWA122000

Invoice Date: 12/20/00

Page: 1

COPY

our copy

Sold

To: Brewster Academy
Accounts Payable Department
80 Academy Drive
Wolfeboro, NH 03894

Due Date 12/20/00

Terms Net due on receipt of invoice

Customer ID BRW-ADM

SalesPerson Gil Matos

Description

Total Price

Account Number 17001980
Departmental Usage 11/21/00-12/20/00

Local Admin Usage	1.72
IntraLATA Admin Usage	294.76
Interstate Admin Usage	447.37
Canada Admin Usage	251.27
International Admin Usage	88.38
Directory Assistance Admin Usage	155.55
Tec-Path Service	1,000.00

Please remit to:
PaeTec Communications, Inc.
Attn : Admin Payments
1530 Eisenhower Place
Ann Arbor, MI 48108

VENDOR # 252

VOUCHER # 001410

ACCT. # 6534-01

POSTED
JAN 17 2001

originals to PaeTec

pay 2186.13

Subtotal: 2,239.05

Total Tax: 0.00

Total: 2,239.05

1530 Eisenhower Place - Ann Arbor, MI 48108 - TEL: 734-975-8000 - FAX: 734-975-8005



Featuring Campuslink Services

INVOICE

Invoice Number: BRWA012001

Invoice Date: 01/20/01

Page: 1

Sold

To: Brewster Academy
Accounts Payable Department
80 Academy Drive
Wolfeboro, NH 03894

Due Date 01/20/01

Terms Net due on receipt of invoice

Customer ID BRW-ADM

SalesPerson Gil Matos

Description

Total Price

Account Number 17001980
Departmental Usage 12/21/00-1/20/01

Local Usage	1.89
IntraLATA Usage	271.66
Interstate Usage	434.59
Canada Usage	91.13
International Usage	110.19
Directory Assistance Usage	135.15
Tec-Path Service	1,000.00

Please remit to:
PaeTec Communications, Inc.
Attn : Admin Payments
1530 Eisenhower Place
Ann Arbor, MI 48108

VENDOR #	252
VOUCHER #	001892
ACCT. #	6534-01

POSTED
JAN 31 2001

Subtotal: 2,044.61

Total Tax: 0.00

Total: 2,044.61

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Universal Service Administrative Company
Schools & Libraries Division

FORM 472 BILLED ENTITY APPLICANT REIMBURSEMENT APPROVAL

March 08, 2002



Campuslink Communications Systems, Inc.
Joseph Golden
1503 Eisenhower Place
Ann Arbor, MI 48108

Re: Approval of Billed Entity Applicant Reimbursement Form

Campuslink Communications Systems, Inc.
Service Provider Identification Number: 143009129

471 Applicant:
BREWSTER ACADEMY
ROBERT G. SIMONEAU
80 ACADEMY DRIVE
WOLFEBORO, NH 03894

Billed Entity Number: 3748
Total Amount of Reimbursement Approved for Payment: \$5768.31
Applicant Reimbursement Form Number: 121902
SLD Applicant Reimbursement Form Number: 275541
Contact Name for Billed Entity Applicant Reimbursement Form: ROBERT G. SIMONEAU
Preferred Mode of Contact: EMAIL
Contact Info: bob_simoneau@brewsternet.com

As you know from a "Funding Commitment Decision Letter" previously sent to you, the Schools and Libraries Division (SLD) has committed to reimburse you for the discounted portion of eligible services provided to eligible entities pursuant to Form(s) 471 filed by the 471 Applicant named above. You also know from a "Form 486 Notification Letter" also sent to you previously that this 471 Applicant has filed a Form 486 advising the SLD that service delivery has begun. You have also worked with the 471 Applicant to complete the Billed Entity Applicant Reimbursement Form seeking reimbursement to the 471 Applicant of the discounted portion of bills paid in full to you since the effective date of the discount.

The SLD has processed the Billed Entity Applicant Reimbursement Form and found it to be in compliance with Federal Communications Commission (FCC) rules. Pursuant to the Service Provider Acknowledgement page of the Billed Entity Applicant Reimbursement Form, which you signed, you must remit to the 471 Applicant as soon as possible the amount shown as "Total Amount of Reimbursement Approved for Payment" above, but in no event later than 10 calendar days after receipt of payment of the approved discounts from the Universal Service Administrative Company. You also agreed not to tender or make use of the payment of the approved discounts issued by the Universal Service Administrative Company to you prior to remitting the discount to the Billed Entity Applicant. If the "Total Amount of Reimbursement Approved for Payment" is greater than the amount of the "Funding Commitment Decision," then the Universal Service Administrative Company will issue a check in an amount not to exceed the "Funding Commitment Decision." You should expect that the check will be mailed to you within 20 calendar days of the date of this letter.

To provide the discount amount, the "Total Amount of Reimbursement Approved for Payment," to the Form 471 Billed Entity Applicant, the service provider may (1) issue a check, or (2) issue a credit on the 471 Applicant's bill.

On the following page(s) is a list, for each service request detailed in the applicant's FCC Form 471, Block 5, Discount Funding Request, showing the reimbursement amount billed for each FRN. For each item, there is the Funding Request Number (FRN), and several other identifying pieces of information. For each FRN, the SLD will deduct the amount approved for reimbursement from the Funding Commitment Decision it has made for the FRN, so that the maximum remaining amount available for payment will be the original commitment less the amount approved for reimbursement to the 471 Applicant.

Please Note: Beginning with Funding Year 3 (07/01/2000 - 06/30/2001), if part of this Billed Entity Applicant Reimbursement is the first payment request for an FRN for the associated funding year, all subsequent disbursements for the FRN may be made only on the basis of a FCC Form 472, Billed Entity Reimbursement Form. In short, where the BEAR is the first payment request on an FRN, an FCC Form 474 Service Provider Invoice Form for that FRN will not be accepted.

Explanation of Information Provided in Approval of Billed Entity Applicant Reimbursement Form Letter

On the following pages we provide you with identifying information for the FRNs for which the 471 Applicant is seeking reimbursement. To help understand this synopsis the following definitions are provided:

- * Funding Request Number (FRN): A Funding Request Number is assigned by the SLD to each service request detailed in Block 5 of the Applicant's Form 471 once an application has been processed. This number is used to report to Applicants and Service Providers the status of individual discount requests submitted on Form 471.
- * 471 Application Number: A unique identifier assigned to a Form 471 by the SLD (from page 1 of the Form 471).
- * Funding Year: The funding year for which discounts have been approved.
- * Contract Number: The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.
- * Funding Commitment Decision: This represents the total amount of funding that the SLD has reserved to reimburse service providers for the discounts for this service.
- * Reimbursement Amount for this FRN: This is the amount of reimbursement to the 471 Applicant that has been approved for the FRN. This amount will be deducted from the Funding Commitment Decision amount.
- * Reimbursement Request Decision Explanation (if applicable): This is the reason(s) that a Reimbursement Request may be reduced or rejected.

Synopsis of Approved Applicant Reimbursement Amounts by FRN

Funding Request Number: 388176
471 Application Number: 186163
Funding Year: 07/01/2000 - 06/30/2001
Contract Number: MTM
Funding Commitment Decision: \$22200.00
Reimbursement Amount for this FRN: \$1138.93

Funding Request Number: 388176
471 Application Number: 186163
Funding Year: 07/01/2000 - 06/30/2001
Contract Number: MTM
Funding Commitment Decision: \$22200.00
Reimbursement Amount for this FRN: \$1024.13

Funding Request Number: 388176
471 Application Number: 186163
Funding Year: 07/01/2000 - 06/30/2001
Contract Number: MTM
Funding Commitment Decision: \$22200.00
Reimbursement Amount for this FRN: \$1225.56

Funding Request Number: 388176
471 Application Number: 186163
Funding Year: 07/01/2000 - 06/30/2001
Contract Number: MTM
Funding Commitment Decision: \$22200.00
Reimbursement Amount for this FRN: \$1247.85

Funding Request Number: 388176
471 Application Number: 186163
Funding Year: 07/01/2000 - 06/30/2001
Contract Number: MTM
Funding Commitment Decision: \$22200.00
Reimbursement Amount for this FRN: \$1131.84

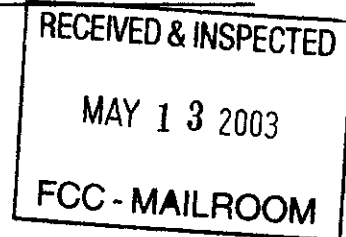
CC: BREWSTER ACADEMY



Universal Service Administrative Company
Schools & Libraries Division

FORM 471 RECEIPT ACKNOWLEDGMENT LETTER
(Funding Year 5: 07/01/2002 - 06/30/2003)

February 4, 2002



BREWSTER ACADEMY
Elaine Hazeltine
80 ACADEMY DRIVE
WOLFEBORO, NH 03894-4309

Re: Form 471 Application Number: 317937
Funding Year 5: 07/01/2002 - 06/30/2003
Applicant's Form Identifier: 1252
Billed Entity Number: 3748

NOTICE: This notification is an acknowledgment of RECEIPT and SUCCESSFUL DATA ENTRY of your FCC Form 471, Services Ordered and Certification Form, reflecting \$82,168.08 in total program year pre-discount costs for services. This letter confirms that the Form 471 and signed Form 471 Certification have been received.

This letter does NOT contain any decisions concerning your requests for discounts. Note, however, the three-week response deadline described below.

Please keep this letter for your records. The Form 471 application number cited above is critical for you to link your application to future Schools and Libraries Division (SLD) communications.

Please be advised that the last of your Form 471 application materials identified above was postmarked or received by the SLD on 01/16/2002 and successfully entered into our data system. SLD's Program Integrity Assurance (PIA) Team will now review your application for compliance with program rules. Once the review of your application has been completed, you will receive a Funding Commitment Decision Letter(s) to inform you of the disposition of your application. Until you receive a Funding Commitment Decision Letter from the SLD, you cannot assume that you will receive the discounts for which you are applying.

Your application will be considered within the application filing window wherein all applications that meet the Minimum Processing Standards are treated as though they were received on the same day.

HOW TO USE THIS 471 RECEIPT ACKNOWLEDGMENT LETTER TO CORRECT INFORMATION ON YOUR FORM 471 (ACT WITHIN 3 WEEKS!)

If you find data entry errors on this letter, or you previously identified errors on your Form 471, these can be corrected using this Form 471 Receipt Acknowledgment Letter. Examples of the errors that can be corrected are:

- * Block 1 information (such as contact person or street address);
- * Reductions to Block 5 Funding Requests (Reductions to Block 5 Funding Requests are allowable except for those that would increase your discount percentage due to a change in recipients of that Block 5 service.);
- * Correction of an incorrect SPIN because of a data entry error or because the company has merged with or been acquired by another company (Requests to change service providers for other reasons cannot be accommodated through the Receipt Acknowledgment Process.);

- * If on your Form 471 you incorrectly combined or "bundled" into one Funding Request Number (FRN) two or more services from different service providers (for example, local phone service from one company and long distance service from another) or from different eligible service categories (such as internal connections and Internet access), you may request us to "split" or "unbundle" the FRN.

NOTE: The total dollar amount represented by the newly divided FRN must not exceed the amount you requested for the original combined FRN. On the photocopy of your Receipt Acknowledgment Letter, cross out the original bundled FRN, then write in the SPIN, Service Provider Name, Services Ordered category, Total Program Year Pre-Discount \$ Amount, and Discount for each distinct service you have now "unbundled," making sure that the total dollars requested add up to no more than the ORIGINAL request.

To notify us of the allowable corrections you wish to make, please note that the SLD must receive these corrections within 3 weeks of the date of this letter. Follow these simple steps to make corrections:

1. Photocopy your Receipt Acknowledgment Letter.
2. Draw a line through each incorrect item, and mark clearly next to it what the correct information should be.
3. Please write the name of the contact person and telephone number on the first page of the RAL copy that will be sent to the SLD so that we can contact you if we have questions about your requested changes.
4. Make a photocopy of your marked-up letter to keep for your files.
5. Send your marked-up letter to arrive within three weeks of the date of this Form 471 Receipt Acknowledgment Letter to: Data Entry Corrections, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. (Please no e-mail.) We recommend that you send your marked-up letter via certified mail or another mode of delivery that will provide you with proof of delivery. Alternatively, you may fax your marked-up letter within three weeks of the date of this Form 471 Receipt Acknowledgment Letter. Please fax your marked-up letter with a Fax Cover Page to: Data Entry Corrections, fax # (973) 884-8217 and indicate the number of pages you are faxing. When faxing, save your confirmation page from sending the fax as your receipt of completed transmission.
6. Allowable corrections received in a timely fashion will be reflected in your Funding Commitment Decision Letter. We will not make corrections that do not fall into the categories defined as Allowable Corrections, above. Please note: the SLD will not advise you that we have received your "change request."
7. Please notify your service provider of any corrections to the Receipt Acknowledgment Letter that you submit to the SLD. Your service provider has also received a copy of the original Form 471 RAL letter. This correction will help your service provider keep your records updated.

EXPLANATION OF LINE ITEM INFORMATION

Certain information from each Block 5 of Form 471 Application Number 317937 that passed Minimum Processing Standards and that could be entered into our data system is shown below. There are six important components of information shown for each Block 5:

1. FRN (Funding Request Number): The FRN is the Funding Request Number that the SLD assigned to each Block 5 funding request that is entered into our data system. This number will be cited in relation to the SLD's funding decision contained in the Funding Commitment Decision Letter. The FRN information will also be shared with service providers so that they can provide discounted bills and invoice the SLD for the approved discount amount.
2. SPIN (Service Provider Identification Number): This is the Service Provider Identification Number that you provided. This is a unique identification number assigned to each service provider.
3. Service Provider Name: This is the legal name in our database that is associated with the Service Provider Identification Number that you provided.
4. Category of Service: This is the type of service for which you have requested discounts from Block 5, Item 11. The categories of services are: Telecommunications Services (Telc Svc); Internet Access (Inet Acc); Internal Connections (Intr Con).
5. Pre-discount Dollar Amount: This is the total annual pre-discount cost for each FRN. This amount is taken from Block 5, Item 23, Column I.
6. Discount Percentage: This is the discount percentage from Block 5, Item 23, Column J.

MISSING FRNs

If information about a particular FRN is not included in the itemized list of Block 5 FRNs set forth above, this is because the FRN did not pass Minimum Processing Standards. If this is the case, you will receive a separate letter from the SLD informing you that

these FRNs have been rejected, with an explanation of the reason for rejection. If you believe that there were FRNs included in your Form 471 which are not listed in this letter AND you have not received a letter informing you that those FRNs are rejected, please write to us at the address listed at the bottom of this letter. See also "QUESTIONS ABOUT THIS LETTER" below.

Please note that the SLD Client Service Bureau may not have the information necessary to respond to your inquiry; therefore, your letter should be sent to the New Jersey address featured below.

FUTURE CONTACTS WITH PIA

It may be important for us to contact you as our PIA (Program Integrity Assurance) Team reviews the funding requests contained in your Form 471. Our requests for clarification and/or additional documentation will require a prompt response. The due date for such responses will be established at the time that the PIA Team may contact you. Please make sure that the contact person on your application is available to speak with the PIA Team, or that a surrogate is available. In addition, you should monitor on a daily basis the fax and e-mail locations that you may have cited in your Form 471 for the applicant and for the contact person for the applicant.

COMMUNICATIONS WITH YOUR SERVICE PROVIDERS

The SLD is also sharing this FRN information with service providers whose SPINs are listed on Form 471 applications. This information is provided so that service providers can undertake the preparatory steps of identifying their potential customers for whom discounts may be issued. NO DISCOUNTS will be provided until after:

- * the SLD issues the Funding Commitment Decision Letter for a particular application; AND
- * technology plans, if applicable, have been approved; AND
- * the applicant submits a Form 486 with a valid service start date.

The SLD encourages Form 471 applicants to contact their service providers to inform the service providers of the funding requests submitted to the SLD. Service providers may request additional information concerning the specific services contained within each funding request in order to facilitate discounted billing. Applicants are encouraged to share this information with service providers in order for the service providers to begin the preparatory billing steps.

QUESTIONS ABOUT THIS LETTER

If you have any questions regarding the above information, please write to us at SLD, Box 125-Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981.

Thank you for your interest in the Schools and Libraries Universal Service Program.

Schools and Libraries Division
Universal Service Administrative Company

Funding Request Number: 840221
SPIN: 143001303 Service Provider Name: New England Tel. & Tel. Co.(NH)
Category of Services: Telc Svc(s)
Pre-discount \$ Amount: \$14,727.84
Discount Percentage: 50%

Funding Request Number: 840549
SPIN: 143019318 Service Provider Name: Choice One Communications of New Hampshi
Category of Services: Telc Svc(s)
Pre-discount \$ Amount: \$34,488.24
Discount Percentage: 50%

Funding Request Number: 840952
SPIN: 143009129 Service Provider Name: Campuslink Communications Systems, Inc.
Category of Services: Telc Svc(s)
Pre-discount \$ Amount: \$27,600.00
Discount Percentage: 50%

Funding Request Number: 841102
SPIN: 143019318 Service Provider Name: Choice One Communications of New Hampshi
Category of Services: Inet Acc(s)
Pre-discount \$ Amount: \$5,352.00
Discount Percentage: 50%

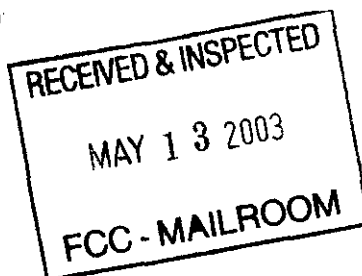


Universal Service Administrative Company
Schools & Libraries Division

FUNDING COMMITMENT DECISION LETTER

(Funding Year 2002: 07/01/2002 - 06/30/2003)

August 13, 2002



BREWSTER ACADEMY
Elaine Hazeltine
80 ACADEMY DRIVE
WOLFEBORO, NH 03894-4309

Re: Form 471 Application Number: 317937
Funding Year 2002: 07/01/2002 - 06/30/2003
Billed Entity Number: 3748
Applicant's Form Identifier: 1252

Thank you for your Funding Year 2002 E-rate application and for any assistance you provided throughout our review. We have completed review of your Form 471. This letter is to advise you of our decision(s).

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. We have reviewed each Discount Funding Request on your Form 471 application and have assigned a Funding Request Number (FRN) to each Block 5. The enclosed report includes a list of the FRNs from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) upon the filing of your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that defines each line of the Report.

NEXT STEPS

FILE FORM 486. Once you have reviewed this letter and have determined that some or all of your requests have been funded, your next step to facilitate receipt of discounts as featured in this letter will be to file an FCC Form 486 with the SLD. The Form 486 notifies the SLD to begin payment to your service provider and provides certified indication that your technology plan(s) has been approved by an SLD certified Technology Plan Approver. The Form 486 and instructions and the list of SLD certified Technology Plan Approvers can be found on the SLD web site at <www.sl.universalservice.org> or you can call the SLD Client Service Bureau at 1-888-203-8100 and ask that the form be sent to you. The Form 486 dated July, 2001 in the lower right corner MUST be used for Funding Year 2002 and for any previous funding years. Submissions of earlier versions of the Form 486 will be returned to you and will not be able to be processed. As you complete Form 486, you should also contact your service provider to verify they have received notice from the SLD of your funding commitments. After the SLD processes your Form 486, we can process invoices for services that have been provided to you.

DEADLINE FOR FORM 486. Form 486 must be postmarked within 120 days of the Service Start Date featured on the Form 486 or within 120 days of the date of the Funding Commitment Decision Letter, whichever is later. If the Form 486 is postmarked after the later of those two dates, the date 120 days before the Form 486 postmark date will become the start date for discounted services. If the service start date is moved, your funding commitment may be reduced. You are advised to keep proof of the date of mailing of your form(s).

REVIEW CIPA REQUIREMENTS. On December 21, 2000, the Children's Internet Protection Act (CIPA) was signed into law. That law requires schools and libraries that receive Universal Service discounts for certain services to adopt an Internet safety policy incorporating the use of filtering or blocking technology on computers with Internet access as a condition of receiving those discounts. Funding Year 2002 may be the Second Funding Year for purposes of CIPA for one or more schools and/or libraries represented on your Form 486. (Funding Year 2002 is the Second Funding Year for purposes of CIPA for a school or library if a Form 486 for internet access or internal connections was successfully data entered for Funding Year 2001. See the section of the Form 486 Instructions entitled "Impact of CIPA Requirements on Form 486" for more information on First, Second and Third Funding Years.) If Funding Year 2002 is the Second Funding Year for purposes of CIPA for one or more schools and/or libraries represented on your Form 486, those school(s) and/or library(ies) must certify that they are in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A school or library so prevented may request a waiver for Funding Year 2002. Certification(s) for purposes of CIPA and CIPA waiver request(s) must be made on the Form 486 or the Form 479, whichever is appropriate. See the Form 486 Instructions and the Form 479 Instructions for more information. You may also refer to the SLD web site at www.sl.universalservice.org or call the Client Service Bureau at 1-888-203-8100 for more information about Form 486, Form 479, and the requirements of CIPA.

FILE FORM 472 (APPLICANT) or FORM 474 (SERVICE PROVIDER). After a Form 486 has been properly filed, the SLD must receive an invoice from either the applicant or the service provider in order to make payments for approved discounts on eligible services. Form 472, Billed Entity Applicant Reimbursement (BEAR) Form, is filed by the applicant; Form 474, Service Provider Invoice Form, is filed by the service provider.

NEW DEADLINES FOR INVOICES. Invoices must be postmarked within 90 days of the last date to receive service or within 90 days of the date of the Form 486 Notification Letter, whichever is later. If an invoice is postmarked after the later of those two dates, payment will be denied.

TO APPEAL THESE FUNDING COMMITMENT DECISIONS

If you wish to appeal the Funding Commitment Decision(s) (FCD) indicated in this letter, your appeal must be **RECEIVED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD) WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER.** Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which FCD Letter you are appealing. Indicate the relevant funding year and the date of the Funding Commitment Decision Letter. Your letter of appeal must also include the applicant name, the Form 471 Application Number, and the Billed Entity Number from the top of your FCD Letter.
3. Identify the particular Funding Request Number (FRN) that is the subject of your appeal. When explaining your appeal, include the precise language or text from the Funding Commitment Decision Letter that is at the heart of your appeal. By pointing us to the exact words that give rise to your appeal, the SLD will be able to more readily understand and respond appropriately to your appeal. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by calling the Client Service Bureau.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket Nos. 96-45 and 97-21 on the first page of your appeal to the FCC. Your appeal must be **RECEIVED BY THE FCC WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER.** Failure to meet this requirement will result in automatic dismissal of your appeal. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by calling the Client Service Bureau. We strongly recommend that you use either the e-mail or fax filing options because of continued substantial delays in mail delivery.

to the FCC. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the universal service mechanisms for schools and libraries. FCC Form 471 Applicants who have received funding commitments continue to be subject to audits and other reviews that SLD or the Federal Communications Commission may undertake periodically to assure that funds have been committed and are being used in accordance with all such requirements. If the SLD subsequently determines that its commitment was erroneously issued due to action or inaction, including but not limited to that by SLD, the Applicant, or Service Provider, and that the action or inaction was not in accordance with such requirements, SLD may be required to cancel these funding commitments and seek repayment of any funds disbursed not in accordance with such requirements. The SLD, and other appropriate authorities (including but not limited to USAC and the FCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

We look forward to continuing our work with you on connecting our schools and libraries through advanced telecommunications services.

Sincerely,

Schools and Libraries Division
Universal Service Administrative Company

Enclosures

A GUIDE TO THE FUNDING COMMITMENT REPORT

Attached to this letter will be a report for each E-rate funding request from your application. We are providing the following definitions.

FUNDING REQUEST NUMBER (FRN): A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to Applicants and Service Providers the status of individual discount funding requests submitted on a Form 471.

FUNDING STATUS: Each FRN will have one of three definitions: "Funded," "Not Funded," or "As Yet Unfunded."

1. An FRN that is "Funded" will be approved at the level that SLD determined is appropriate for that item. The funding level will generally be the level requested unless the SLD determines during the application review process that some adjustment is appropriate.
2. An FRN that is "Not Funded" is one for which no funds will be committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision," and amplification of that explanation may be offered in the section, "Funding Commitment Decision Explanation." An FRN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for this Funding Year was insufficient to fund all requests.
3. An FRN that is "As Yet Unfunded" reflects a temporary status that is assigned to an FRN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for requests for internal connections at a particular discount level. For example, if your application included requests for discounts on both telecommunications services and internal connections, you might receive a letter with our funding commitment for your telecommunications funding requests and a message that your internal connections requests are "As Yet Unfunded." You would receive a subsequent letter(s) regarding the funding decision on your internal connections requests.

SERVICES ORDERED: The type of service ordered from the service provider, as shown on Form 471.

SPIN (Service Provider Identification Number): A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support mechanisms. A SPIN is also used to verify delivery of services and to arrange for payment.

SERVICE PROVIDER NAME: The legal name of the service provider.

CONTRACT NUMBER: The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.

BILLING ACCOUNT NUMBER: The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on Form 471.

EARLIEST POSSIBLE EFFECTIVE DATE OF DISCOUNT: The first possible date of service for which the SLD will reimburse service providers for the discounts for the service.

CONTRACT EXPIRATION DATE: The date the contract expires. This will be present only if a contract expiration date was provided on Form 471.

SITE IDENTIFIER: The Entity Number listed in Form 471, Block 5, Item 22a will be listed. This will appear only for "site specific" FRNs.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES: Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service provided in the funding year.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES: Annual eligible non-recurring charges approved for the funding year.

PRE-DISCOUNT AMOUNT: Amount in Form 471, Block 5, Item 23, Column I, as determined through the application review process.

DISCOUNT PERCENTAGE APPROVED BY THE SLD: This is the discount rate that the SLD has approved for this service.

FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD has reserved to reimburse service providers for the approved discounts for this service for this funding year. It is important that you and the service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry may amplify the comments in the "Funding Commitment Decision" area.